



Commission on People with Disabilities

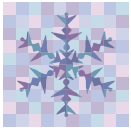
Wednesday, November 9th, 2011

5:00 p.m. – 8:00 p.m.

*Rockville Memorial Library, 2nd Floor Conference Room
21 Maryland Avenue, Rockville, Maryland 20850*

Trish Gallalee, Chair

Charlie Crawford, Vice Chair



Inclement Weather Policy: For consistency, if Montgomery County Public Schools open late, morning Commission meetings are cancelled; if schools close in the early afternoon, late afternoon and evening Commission meetings are cancelled; or if schools are closed all day all Commission meetings for that day and evening are cancelled. This applies to full Commission meetings as well as subcommittees and every activity organized by the Commission.

Agenda – Please silent or turn off cell phones

4:30 p.m. – 5:00 p.m. Arrival and Networking

- 5:00 Call to Order, Introductions & Approval of October Meeting Minutes – Trish Gallalee, Chair
- 5:10 Introduction – Cathy Nestoriak, Facilitator – 5 minutes
- 5:15 Break for dinner and social time – 30 minutes
- 5:45 Introductions Exercise – 30 minutes (Need to design an interactive activity to promote team building and get people to know each other.)
- 6:15 Goals Discussion- Four stations will set up around the room representing each of the goals. The total group will be broken up into four equal size groups. Two Commissioners will be at each station prepared to speak about the goal for 5 – 7 minutes and the balance of the time (a total of 15 minutes) will be spent collecting feedback from the group. After 15 minutes the two speakers move to the next table until all four groups have been briefed on the issue. Goals will be prioritized for the ones to work on and persons will sign up to work on projects

Introduction to the exercise -10 minutes

First Round – 15 minutes

Second Round – 15 minutes

BREAK – 10 minutes

Third Round – 15 minutes

Fourth Round - 15 minutes

- 7:45 Wrap Up/Debrief – 10 minutes

If you require Paratransit Services, please call MetroAccess at 301-562-5361 (V) or 301-588-7810 (TTY) at least 24 hours prior to a scheduled meeting. **Parking is available in the County garage and the library can validate for 2 hours.** Rockville Metro is nearby. *Alternative formats of this document and other meeting documents are available upon request and will be provided within 5 working day notice.*

Commission Ground Rules and Meeting Accessibility Policy on Reverse Side

Commission Ground Rules

- 1) Start and end meetings on time.
- 2) Adhere to the agenda and time allotted.
- 3) Expect participation from everyone.
- 4) Encourage contrary points of view.
- 5) Limit side bars and 1-1 conversation.
- 6) Practice active listening.
- 7) Be respectful of other commissioners, staff, guests, speakers, and the public.

Meeting Accessibility Policy: The Commission will make all reasonable good faith efforts to provide accommodations, aides, services, or barrier removal to enable all members and meeting participants' full inclusion. Accommodations are provided upon request with advance notice. Persons requesting accommodations such as sign language interpreters, Computer Assistive Real Time (CART), accessible format materials (Braille, large print, electronic files, and audio format), or other reasonable accommodations are asked to:

- Provide a detailed description of the accommodation needed and contact information;
- Make the request as early as possible, at least three (3) full working days in advance of the meeting;
- Last minute requests will be accepted, but may be impossible to fulfill;
- Accommodations of persons that conflict with each other such as one person requiring the use of a service animal and another person being allergic to animals will be resolved with the staff person.

Taking the steps outlined above will provide the Commission staff with adequate time to best meet the needs of the attendees at its public meeting. To make requests or for any questions, please contact Betsy Tolbert Luecking, Disability Policy Specialist at 240-777-1256 (Voice/TTY) or you may send a request by email to Betsy.Luecking@montgomerycountymd.gov.